



Excellence in Music Education

Since 1897

A Parent's Guide to the VOCE Regionals Payment Process 2022-2023

Teachers will notify parents to pay once your child's VOCE Regional application has been initiated. Parents can pay once the application is complete but no later than **December 10, 2022, 11:59 PM PST**. **Once a payment is made, your child's division cannot be changed.**

1. Log in to your Parent Portal at mtac.org/login and click on your child's VOCE application ID.

STUDENT INFO						
CURRENT APPLICATIONS						
Name	Program	Application ID	Awards/Honors	Teacher	Instrument/Title	
Student Four	CMP	[REDACTED]		Jane Doe	Tuba	
Student Four	VOCE	[REDACTED]		Jane Doe	Tuba	

Awards/Honors Legend

2. Read the "MTAC Consent, Waiver and Release Agreement" by **scrolling** and reading through the entire agreement, acknowledging that you have read the MTAC Copyright policy by checking the box, signing your name, and clicking the gold "I Agree" button that becomes activated after you have completed all these tasks. See images on the next page.

You must scroll through all the text below before you can continue.



INCIDENTAL, SPECIAL, CONSEQUENTIAL, PUNITIVE, OR EXEMPLARY DAMAGES. THIS RELEASE AND WAIVER INCLUDES CLAIMS, WITHOUT LIMITATION, OF NEGLIGENCE OF MTAC AND/OR MTAC BRANCHES. If, despite this Release and Waiver, anyone makes a claim against any of the Releasees, I agree to indemnify, defend, and hold harmless the Releasees from any and all claims, demands, losses, attorneys' fees, costs, liabilities or damages against MTAC and/or MTAC Branches arising out of my or my child's participation in MTAC Programs.

7. **Arbitration; Limitation of Monetary Damages.** In the event of a claim or disagreement ("Dispute") arising from this Agreement or my or my child's participation in MTAC Programs, I agree that the parties shall use their best efforts to settle the Dispute. If we do not reach a solution within sixty (60) days, then upon notice by either party to the other, all Disputes shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. I fully understand and agree that as a condition of my or my child's participation in MTAC Programs, I shall not be entitled to recover any monetary damages against Releasees in tort or contract, except to a maximum amount determined by an arbitrator which shall not exceed the amount of the applicable, original participation fee actually paid.

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE READ IT COMPLETELY AND IN ITS ENTIRETY, FULLY UNDERSTAND IT, AGREE TO BE BOUND BY ITS TERMS, AND SIGN IT FREELY AND VOLUNTARILY. THIS AGREEMENT SHALL BE BINDING UPON ME, MY HEIRS, ESTATE, EXECUTORS OR REPRESENTATIVES.



MTAC Copyright Policy

MTAC fully supports US and international copyright law and encourages its members, their students and collaborative pianists to become informed about, and comply with, all applicable copyright laws.

MTAC requires students and teachers in MTAC State Programs and competitions to affirm compliance with the MTAC Copyright Policy and to use only authorized reproductions of copyrighted works.



I have read and agree to abide by the **MTAC Copyright Policy** to use only authorized reproductions of copyrighted works. I understand that using unauthorized reproductions may result in disqualification from the competition.

ELECTRONIC SIGNATURE

Please enter your First and Last Name: *

First Name Last Name

MTAC Programs Media Consent

I give permission to MTAC and MTAC Branches to photograph, film, interview, or record ("photograph") my child, including his/her musical performances or quoted statements ("recordings") at MTAC and MTAC Branch programs and events, in various media including online, digital, and print such as websites and newsletters, for non-profit educational and promotional purposes, without compensation to me or my child. I agree that use of such recordings may identify my child by name to acknowledge participation or an award. This consent applies to all MTAC and MTAC Branch programs and events, except MTAC Convention, for which a separate media consent is required.

I do **not** give permission to MTAC to photograph **Student Four (266384)** for non-profit purposes.

I Disagree

I Agree

3. If documents verifying a student's Proof of Age were submitted to MTAC in a previous year, your child's age will be marked as "Verified." Ages marked as "Not Verified" must have Proof of Age documents

submitted to the MTAC State Office by **December 5, 2022**. Instructions on how to submit Proof of Age documents can be found by clicking “Click here for Verification Instructions.”

Applicant Information

Parent/Student Validation Issue(s):

- Student Four [redacted]
 - Awaiting student birthdate verification by MTAC State Office. [Please click here for Birthdate Verification Instructions.](#)

Year [redacted]

Teacher **Jane Doe** [redacted]

Student **Student Four** [redacted]

Student's VOCE Age **17** Not Verified [Click here for Verification Instructions](#)

4. Read and check the “Consent to Attend” boxes for your child’s VOCE application, then click the “Save Consent” button.

Consent to Attend (Completed by Student/Parent)

Parent/Student Validation Issue(s):

- Student Four [redacted]
 - Awaiting confirmation that Student will attend convention. Please go to **Consent to Attend** section and check the box to agree to attend the convention VOCE Winners Recital.
 - Awaiting confirmation that Student will attend finals. Please go to **Consent to Attend** section and check the box to agree to attend the State Finals.

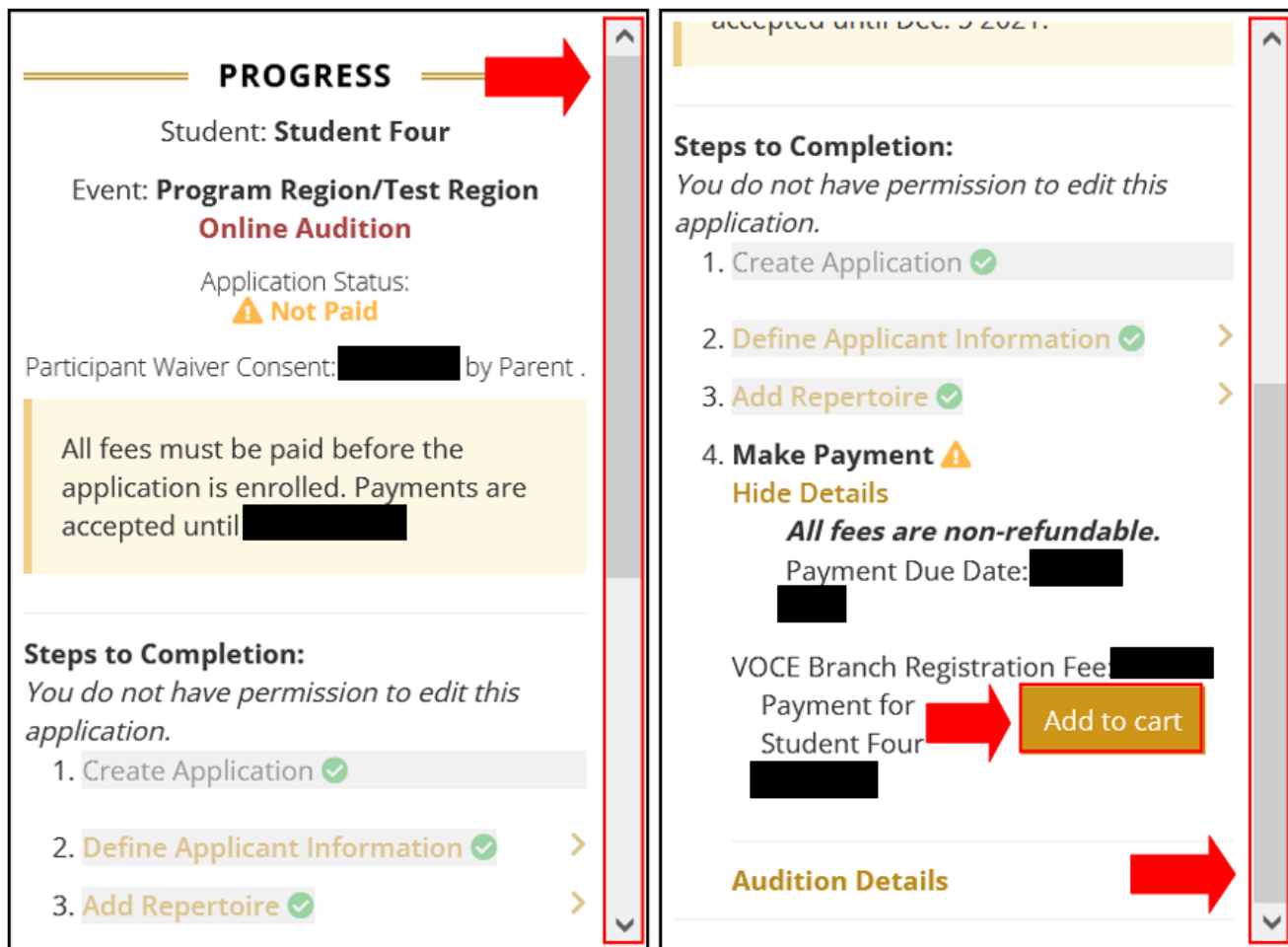
I (Parent/Student) agree that my child/I will be available to participate in the State Finals.

Students who are chosen as First Place State Winner candidates must perform the same repertoire at the VOCE Winners Recital which takes place at the MTAC Annual Convention in order to be declared as Winner and receive the accompanying monetary award.

As Parent/Student, I acknowledge and agree that if chosen, my child/I will attend and perform at the VOCE Winners Recital or otherwise forfeit the winner title and monetary award.

Cancel Save Consent

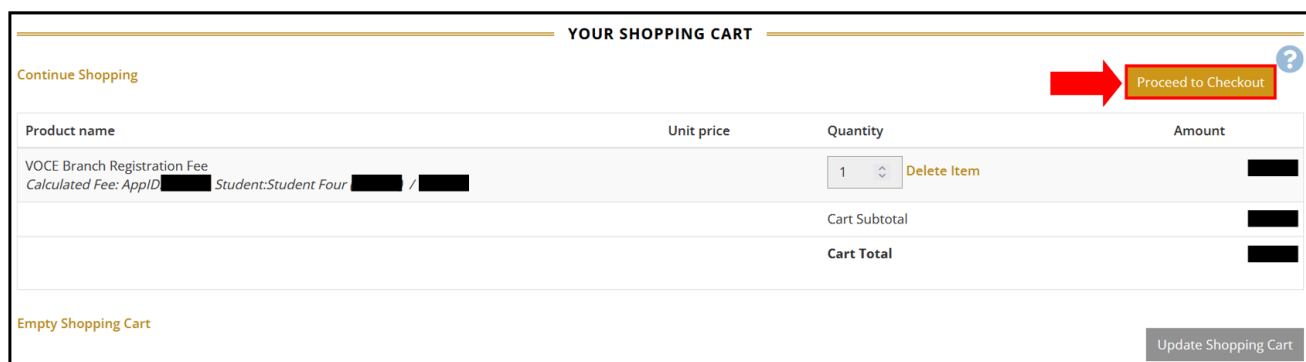
5. In the “Progress” bar of your child’s application, you can access your child’s application fee and begin the payment process by clicking the gold “Add to cart” button. See images on the next page.



6. Access your shopping cart in the right-hand corner of your Parent Portal next to “Parent.” This is where you will make your VOCE payments. Add each VOCE payment to the shopping cart by clicking the “Add to cart” button found in each child’s application.



7. Verify all applications are in your cart then click the “Proceed to Checkout” button to pay application fees.



8. Enter your billing address. The home address from your parent account will pre-populate in this form, so please verify that this matches your current billing address before moving forward.

CHECKOUT: STEP 1 OF 4

1 Shipping & Billing Setup 2 Payment Information 3 Order Confirmation 4 Thank You

PROVIDE YOUR ADDRESS DETAILS

YOUR BILLING ADDRESS

First Name *

Last Name *

Address *

Address2

City *

State *

Zip code *

9. There are two options for payment. Click the gold button to pay via PayPal or the black button to pay by card.
- (a) Credit Card - this method allows payment with a credit card as a Guest, and will be processed through PayPal credit card processing.
- (b) PayPal - this method requires log in to a PayPal account, and will be processed through PayPal.

CHECKOUT: STEP 2 OF 4

2 Payment Information 3 Order Confirmation

PAYMENT METHOD

CLICK A BUTTON BELOW TO SELECT YOUR PAYMENT METHOD OF CHOICE.

MTAC partners with PayPal to process credit card transactions. MTAC does not store or process any credit card information.
You do not need to have a PayPal account in order to use your credit card.

Pay via PayPal ➔ PayPal

Debit or Credit Card ➔ Pay by card

Powered by **PayPal**

Back

If opting to **pay by credit card**, please enter the card information under “Payment Method.” Please note, on a mobile device, you may need to scroll down to see this section. See image on next page.

PAYMENT METHOD

CLICK A BUTTON BELOW TO SELECT YOUR PAYMENT METHOD OF CHOICE.

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Debit or Credit Card



Card number

Expires

CSC

Billing address



First name

Last name

ZIP code

Mobile
+1

Email

By continuing, you confirm you're 18 years or older.

Continue

Powered by PayPal

If opting to **pay via PayPal**, please log in to your PayPal account with your email or phone number and proceed with submitting payment information. See images on next page.

10. Click “**I understand and agree that any program fees are non-refundable**” and the gold “**Confirm**” button to complete your order.

YOUR ORDER PAYMENT IS NOT COMPLETE UNTIL YOU CLICK CONFIRM.

1. No product returns unless item is in original packaging or in unused condition. Returns must be made within 90 days of purchase. Refunds or exchanges only, store credit not available.
2. Refunds/exchanges will be provided if the product was originally defective.
3. All prices listed include tax and shipping fees, if applicable.
4. Program fees (e.g. Certificate of Merit, VOCE applications) are non-refundable.

I understand and agree that any program fees are non-refundable.
By confirming your order, you agree to MTAC's [Privacy Policy](#) and [Terms of Service](#).

If you have questions about VOCE Regionals enrollment, please email programs@mtac.org.